

INTERNATIONAL COLLEGE OF HERBAL MEDICINE

**Post Graduate Programme in Herbal
Medicine**

PROSPECTUS 2010

TABLE OF CONTENTS

WHY IS THERE A NEED FOR THIS COURSE	3
EDUCATIONAL GOALS	4
WHY IS THIS COURSE UNIQUE?	4
DIRECTORS AND MENTORS/Writers	5
ELIGIBILITY FOR ENROLMENT	7
ACCREDITATION AND CONTINUING EDUCATION HOURS	8
UNIT DESCRIPTIONS and COURSE OUTLINE	8
PRE-REQUISITE UNITS	8
COURSE GENERAL UNITS	8
UNIT MENTORS	9
TIME TABLE	10
ENROLMENT PROCEDURE	10
ENROLMENT OPTIONS	10
COURSE FEES AND PAYMENT OPTIONS	11
POLICIES AND PROCEDURES	11
TERMS AND CONDITIONS OF ENROLMENT	13
ENROLMENT	15

10th Ed January 2010

OUR CONCEPT

The International College of Herbal Medicine provides a flexible programme of continuing professional development and postgraduate study to enable long lasting connections, support, and contact with the global community of medical herbalists.

OUR AIMS

The aim of providing this postgraduate study programme is to assist the qualified medical herbalist and health professional to:

- improve their ability to take better care of patients/clients
- develop ongoing relationships with skilled clinical herbalists forming a global network
- participate in an educational programme that is innovative, challenging and personalised
- develop confidence and expertise in clinical practice
- increase their competency in clinical practice building on their prior training and experience
- improve their ability to communicate with other health professionals

WHY IS THERE A NEED FOR THIS COURSE?

Qualified practitioners need:

- to continually improve their ability to provide better care for their patients/clients
- ongoing education in herbal medicine at the postgraduate level
- an active programme of continuing professional development to improve their knowledge base and clinical skills in an increasingly complex health environment
- to sort out 'fact' from 'fiction' in the herbal industry
- to be aware of the current clinical issues and controversies in herbal medicine globally and locally
- to be able to integrate their practice in a conventional health care setting (if desired)
- to access practitioners and leaders in the various aspects of herbal medicine practice globally

EDUCATIONAL GOALS

During the course the student will:

- study postgraduate Units of work on advanced aspects of Herbal Medicine
- develop a personal student/mentor relationship
- have access to herbal and medical expertise for their own clients/patients
- have continuing access to an online current library with abstracts, critical literature reviews, articles, patient educational handouts and other students' work
- communicate with other health professionals in the most condensed, efficient manner for clinical discussion and research

The goals will be achieved by:

- offering a range of study Units designed to meet the needs of the postgraduate practitioner
- on-line access to the mentor
- access to the College library

Assessment will be through the project work associated with each Unit.

WHY IS THIS COURSE UNIQUE?

This postgraduate course provides support for practitioners and qualified health professionals who wish to excel in their ability to help their patients/clients.

- all mentors and unit writers are active practitioners, authors, and researchers who have extensive practical and teaching experience
- the College has an international focus
- this course is an extension to the Clinical Herbal Medicine programme

DIRECTORS AND MENTORS/Writers

ISLA BURGESS MSc. Dip. PE; DipTchg; DipHerbMed; FNZAMH

Director

Isla is a plant lover, experienced clinical herbalist, writer and teacher. She has been involved in the education of Medical Herbalists in New Zealand since 1990 and has presented papers at conferences and seminars nationally and internationally.

Isla is currently Director of the International College of Herbal Medicine (www.HerbCollege.com) offering a three year Diploma in Clinical Herbal Medicine and a two year Post Graduate course in Herbal Medicine. Both these can be studied on-line with an international group of herbalists as mentors.

She also offers workshops in Herbal Medicine in Gisborne each year (www.Herbalapprenticeship.com).

Isla has a Herbal Medicine practice in Gisborne and is the author of 'Weeds Heal' A Working Herbal. (now in its third printing).

She completed an MSc in Holistic Science at Schumacher College, Devon, England in 2009. Her dissertation for this MSc focuses on the conservation status of Medicinal Plants. She is the interim convener of the International Research Group for the Conservation of Medicinal Plants www.irgcmp.org and will be conducting research in this area for a PhD.

NICKY BAILLIE MBChB; Dip HerbMed; MNZAMH.

Medical Director

Nicky graduated from Auckland Medical School, New Zealand in 1992 and completed her training at Whakatane Hospital. She is a General Practitioner and medical herbalist based at Bethlehem Medical Centre, Tauranga. She has a Diploma in Herbal Medicine from Waikato Centre for Herbal Studies, and now lectures there regularly. She has done original clinical research in herbal medicine and speaks regularly at medical conferences on herbal medicine both nationally and internationally.

AMANDA MCQUADE CRAWFORD BA; MNIMH.

Amanda received her BA in Medieval History from Vassar College and a Diploma in Herbal Medicine from England - becoming a member of the National Institute of Medical Herbalists in 1986. She currently is in private practice in California.

Amanda is a well known international public speaker and author.

She has more than 20 years experience in clinical herbal medicine and is a founding member of the American Herbalists Guild and the founder of the National College of Phytotherapy in New Mexico. She serves on numerous professional advisory boards and scientific review panels including The American Herbal Pharmacopeia and is the author of The Herbal Menopause Book and Herbal Remedies for Women. Amanda co-wrote 'Understanding the Craft of Herbal Medicine'.

ASSUNTA HUNTER ND; MWH; MNHAA.

Assunta completed a Masters degree in Woman's Health from Melbourne University and has done advanced academic research on women's health. Since 1989 Assunta has practiced in a women's health clinic and lectured to naturopathic and herbal medicine students. She has written the course on research methodology for complementary medicine for Southern Cross University's naturopathic degree programme and currently lectures extensively to health care professionals on herbal medicine. She has published many papers on herbal medicine and is an active member of herbal and naturopathic professional associations and a member of the Complementary Medicines Consultative Forum, an Australian federal government committee giving advice on complementary medicine - and it all started in a herb garden! Assunta wrote the 'Therapeutics Issues in Women's Health 1'.

KEVIN SPELMAN AHG.

Kevin Spelman is an eclectic herbalist, clinician, writer and medical researcher trained in biomedical sciences, Ayurvedic medicine, and western herbal medicine. He is currently on the faculty at Tai Sophia

Institute, Southwest College of Naturopathic Medicine, Scherer's Institute of Natural Healing and is a frequent guest lecture at the National College of Naturopathic Medicine. As an international researcher, Kevin studied nutrient levels in young women in West Africa and worked with children in Central America. He has practiced clinical herbal medicine for over a decade and has continually cultivated the growth of professional and competent clinical herbalism by being a founding board and faculty member of the first bachelors of science in botanical medicine in the US and more recently contributed to the first Master's degree in the clinical use of botanical medicine in the United States.

Mr. Spelman also serves on the board of both the Botanical Medicine Academy and the council of the American Herbalist Guild. Kevin wrote the 'Therapeutic Issues in Men's Health'.

ELIGIBILITY FOR ENROLMENT

Any person who is a professional member of the

- New Zealand Association of Medical Herbalists (NZAMH)
- National Herbalists Association of Australia (NHAA)
- National Institute of Medical Herbalists (NIMH)
- American Herbalists Guild (AHG)
- European Herbal Practitioners Association (EHPA)

Other Health Professionals will be considered under the following guidelines:

- Doctors of Medicine – Pre-requisite Units may be required unless prior study in phytotherapy meets admission standards requiring demonstration of equivalent knowledge and skills.
- Naturopaths and Homeopaths will be accepted directly if they are professional members of the above organisations, otherwise they will be required to complete the pre-requisite course
- Midwives and nurses holding a current registration will be required to complete the pre-requisite course

The College will consider other applications on an individual basis. All students will need to have studied undergraduate courses in health sciences and herbal medicine. The postgraduate course does not include undergraduate subjects with the exception of the pre-requisite Units.

ACCREDITATION and CONTINUING EDUCATION HOURS

A certificate of study hours is available on request for each unit and a Diploma will be issued on completion.

UNIT DESCRIPTIONS and COURSE OUTLINE

From the beginning of 2010 the Post Graduate course will offer 4 Units of work. Over the years these are the units most popular. We will also offer a Power Point Series by Dr Nicky Baillie. These units include extensive notes and Case Study projects. We will be offering the first of these in the first Semester. See the website for details.

Some course participants may need to complete the pre-requisite course (refer Eligibility for Enrolment) or demonstrate equivalent knowledge and skills.

PREREQUISITE UNITS

Materia Medica

This Unit will include 20 detailed herb profiles with a clinical therapeutic focus, a clinical appraisal of a further 20 herbs and a therapeutic comment on a further 60-70 herbs. Students will use and expand on some of the herb profiles given, use a selection of herbal medicines provided by the College and submit evaluation reports.

Educational Objectives: At the end of this study paper the student will have a working knowledge of 40 commonly prescribed herbs and be familiar with the main therapeutic uses of those herbs, contraindications, safety, dosing and interactions. They will also be actively involved in prescribing 10 of the herbs studied.

Understanding the Craft of Herbal Medicine

Detailed information on therapeutic actions, pharmacology, formulas, and dosing in herbal medicine. This Unit will cover both the traditional view of therapeutic actions of herbs and the rationale from a scientific perspective. Basic herbal pharmacology, individualising formulas, approaches to dosing and methods of dispensing will also be included.

Educational Objectives: On completion of this Unit, the student will be able to prescribe individual formulas and dose appropriately.

The two pre-requisite Units will prepare the health practitioner for the Postgraduate Diploma course.

Course General Units

Therapeutic Issues in Women's Health 1

Recent approaches to treating women with Fibroids, Endometriosis, Androgenic Hirsutism and PCOD. Recent research e.g. on insulin, essential fatty acids and growth hormone, and clinical experience adds much to our treatment of women with these conditions. This Unit gives current thinking on approaches to treatment and expected clinical outcomes.

Educational Objectives: At the end of this Unit the learner will have a better knowledge base from which they can prescribe individually for people with these conditions.

Children and Herbal Medicine Practice

An evaluation of the application of herbal medicine for children with conditions commonly seen in clinical practice. What are realistic guidelines for the use of herbal medicine in children's health? How often is there a discrepancy between the theory and the practice? What factors affect this?

Educational Objectives: This unit will assist the student in the effective treatment of children in their clinical practice.

The Special Case of Pregnancy

In depth guidelines for pregnancy and childbirth. Through case studies the use of herbs safely during pregnancy and childbirth will be covered including an examination of recent claims of potential problems.

Educational Objectives: At the end of this Unit the student will have an increased knowledge base to be able to prescribe herbs during pregnancy and childbirth.

Therapeutic Issues in Women's Health 2

The Menopause Experience. A practical clinical appraisal of the use of herbal medicine to treat the symptoms of menopause including the treatment of hot flushes, use of phytoestrogens, the soy debate, 'natural' progesterone cream and the current use of HRT.

Educational Objectives: At the end of this Unit the student will be able to give informed advice to women going through menopause.

Extra

Therapeutic Issues in Men's Health

Herbal medicine can be very effective for the treatment of sexual dysfunction, benign prostatic hyperplasia, and other male reproductive health conditions.

This is an additional reading for those students enrolling in the previous 4 units.

UNIT MENTORS

CAROL BURGESS

Understanding the Craft of Herbal Medicine

ISLA BURGESS

Therapeutic Issues in Women's Health 1 written by Assunta Hunter

Therapeutic Issues in Women's Health 2 Menopause

The Special Case of Pregnancy written by Aviva Romm

Children and Herbal Medicine Practice written by the late Dr. Tom Moss

NICKY BAILLIE

Materia Medica

Power Point Series

EDUCATIONAL CREDIT HOURS

Each Unit will require a minimum of 5 hours study time per week over 8 weeks.

Each Power point study topic will require at least 10 hours.

TIMETABLE

The General Units are now available from March through May and August through October.

The Power point series timetable is to be announced.

ENROLMENT PROCEDURE

Enrolment can best be done through the web site of the International College of Herbal Medicine at www.HerbCollege.com; click on HOW TO ENROL from the menu bar. Prospective students are requested to familiarize themselves with the curriculum, faculty, and web site of the College, and follow these steps on line.

- 1) Read Eligibility for Enrolment and Course Outline
- 2) Read Payment Options
- 3) Read the Policies and Procedures
- 4) Read Terms and Conditions of Enrolment
- 5) Complete the Enrolment Questionnaire and Agreement.

Students will receive confirmation of their application by e-mail together with a 'Getting Started' attachment. The College extends welcome and acknowledgment of enrolled student's sincere intention to aspire to Quality Herbal Practice.

We are confident that the experience in the programme will meet the highest expectations and will be a most rewarding experience.

ENROLMENT OPTIONS

A student is able to begin the course at any time.

Course enrolment

INDIVIDUAL UNIT STUDY

A student may apply to study for individual Units if they wish. A certificate with hours will be issued for each successfully completed Unit on request.

PRE-REQUISITE UNITS

If required, a student is able to study Materia Medica and Understanding the Craft of Herbal Medicine alongside the Year One units.

COURSE FEES AND PAYMENT OPTION

NOTE ON SECURITY

When students log on to the College CAMPUS through www.HerbCollege.com a closed padlock in the grey status bar at the bottom of your browser will appear. This means the CAMPUS application is protected by one of the highest levels of security available on the Internet - all of the student areas are now strongly encrypted (128-bit encryption) to prevent unauthorised access. This is in addition to the username/password security already in place. ENROLMENT applications are protected by a digital certificate which guarantees that your records will only go to icohm's web server. You can check the certificate information by double-clicking on the padlock in the status bar (Internet Explorer) or the "Security" button in the Netscape menu bar.

PAYMENT

Fees can be paid via personal Cheque, Bank Draft, or Cashier's Cheque in the currency of the student's residency. Please allow 5- 10 days for clearance for other than New Zealand cheques.

FEES

INDIVIDUAL UNITS (US, AUS, CAN, NZ) \$525.00

Payable on enrolment.

*PAYMENT OPTIONS –These can be discussed with the College.

PRE-REQUISITE COURSE FEES (US, AUS, CAN, NZ)

Materia Medica \$600.00

Payable on Enrolment.

Understanding the Craft of Herbal Medicine \$525.00

Payable on Enrolment.

POLICIES AND PROCEDURES

WHAT YOU CAN EXPECT FROM THE INTERNATIONAL COLLEGE OF HERBAL MEDICINE

The College will to the best of its ability:

- maintain high standards in the provision of postgraduate education by ensuring that the mentors/writers are experts in their field and the course work suited to the postgraduate student.
- ensure that the student is supported in their study through the interactive nature of the programme
- provide the best security cover possible through the latest Internet Technologies
- ensure that student details are confidential as part of the best security possible
- promote humane, environmentally safe and ecologically sound practices

It is not the intention of the College to:

- pass on its mailing list
- be aligned with or promote any proprietary products.

The student is requested to:

- not reproduce course work for any purpose other than for personal use as it is the property of the College
- complete the Units in the time allocated, if due to illness or other emergency , a request for deferment may be made to the College together with an appropriate certificate, and the course continued the next time it is offered. A fee will be required to cover this
- complete project work for each Unit by the requested date. If this is not possible then assessment would be made the next time the course is offered for a small fee
- show respect towards other students, their opinions and practice
- **TREAT ALL CASE STUDY MATERIAL AS CONFIDENTIAL AND NOT TO DISCUSS THESE OUTSIDE OF COLLEGE MEMBERSHIP**

COURSE DESIGN

The programme is designed to run sequentially although it is possible to enter it at any time. For those requiring pre-requisite study ,Materia Medica is to be studied first followed by Understanding the Craft of Herbal Medicine.

ASSESSMENT

Assessment for the Diploma will be made on the project work associated with each Unit, the research paper, and requested work for the Clinical Discussion Group. The student will receive one of the following:

- CP - Complete pass
- PP - Partial Pass - Unit requirements are incomplete
- RU - The Unit or project work needs to be repeated

WITHDRAWAL FROM OR POSTPONEMENT OF STUDY

Once a student begins the study (Unit or Course) for which they have enrolled there will be no refund. If the student has a valid reason for withdrawing from the course they must do so IN WRITING three weeks before beginning their study. 75% of the remaining Course fees will be refunded. If the student has a valid reason for postponement of their study, they need to apply to the College IN WRITING and may be granted up to one years leave.

CROSS CREDITS

As this is an entirely new programme cross crediting is not an option at this stage. The Directors will review this in future.

REPEAT STUDY POLICY

If a student wishes to repeat a paper or the project they will need to do so the following year. Unit fee including \$350.00 (plus GST if applicable) Project fee \$50.00 (plus GST if app)

APPEALS

The College operates on the following appeals procedure; Firstly contact the College and explain what the problem is and it may be resolved easily. If that is not sufficient then a time to talk with the Director will be arranged. If necessary then other Directors and Associate Directors will be contacted and a resolve decided on which will be final.

CHANGES TO COURSE STRUCTURE

The course curriculum will develop and respond to the changing needs of the medical herbalist and health practitioner. The College reserves the right to alter the content, mentors and fees of any course or Unit.

Students will be informed by E-mail of any changes. If there are insufficient numbers for any Unit the College reserves the right to cancel or postpone that Unit in consultation with the mentor for that Unit.

TERMS AND CONDITIONS OF ENROLMENT

© International College of Herbal Medicine. All rights reserved.

The International College of Herbal Medicine, its logo, the course content are all subject to copy write.

By Enrolling in the International College of Herbal Medicine you hereby confirm and agree that you automatically accept the terms and conditions set out below as the Terms and Conditions of your enrolment. This is a legal agreement between you, the student and the College.

1. That you will not reproduce in any manner or for any purpose the information written or otherwise which constitutes the content of the courses. You may download and copy all material for your personal use.
The College and/or its mentors own all course material.
2. That you will not pass on any names or E-mail addresses or E-mails to any other person or group.
3. That you do not use the Clinical Discussion Group or the College to advertise any proprietary products, goods or services.
4. That you will complete the Units in the time allocated (if due to illness or other emergency , a request for deferment may be made to the College together with an appropriate certificate, and the course continued the next time it is offered.) A fee will be required to cover this.
5. That you complete project work for each Unit by the requested date. If this is not possible then assessment would be made the next time the course is offered for a small fee.
6. That you show respect towards other students, their opinions, practice and privacy
7. That you treat all case study material as confidential and not to discuss these outside of College membership
8. That you accept the statements made under 'Policies and Procedures' in regard to; Assessment, Withdrawal Procedures, Repeat Study Policy, Appeals and Changes
9. That you will not engage in 'spamming' or any other activity that could result in system overload or system crash
10. That the College reserves the right to refuse enrolment to an applicant without necessarily giving reasons for doing so.
11. That the College maintains high standards in the provision of postgraduate education by ensuring that the mentors are experts in their field and the course work suited to the postgraduate student
12. That the College provides the best Internet security possible
13. That the College ensures that student details are confidential as part of the best security possible

14. That the College promotes humane, environmentally safe and ecologically sound practices
15. That the College will not be responsible for anything beyond its control which may affect the operation of the agreement
16. That this agreement be construed in accordance with the laws of New Zealand

NOTICE OF DISCLAIMER TO ALL STUDENTS AND VISITORS TO THE WEBSITE OF THE INTERNATIONAL COLLEGE OF HERBAL MEDICINE

The International College of Herbal Medicine confirms and declares that at no time and under no circumstance, will the College or anyone connected with the College, accept responsibility or be held responsible for, any claim or damage from action carried out, or from advice given by any student or ex-student whether directions given in the course are carried out or not.

ENROLMENT

For further information and enrolment form visit our web site

www.HerbCollege.com

click on HOW TO ENROL or email us at Info@HerbCollege.com or write, fax, or call us at our main office:

International College of Herbal Medicine

18 - B Sirrah Street

Wainui Beach

Gisborne

New Zealand

phone 64 6 863 0048

fax 64 6 863 0046

email admin@HerbCollege.com